A VALUES AND ETHICS GUIDE TO **RESPECT FOR PEOPLE**

Summary

We treat all people with respect, dignity and fairness. This is fundamental to our relationship with the Canadian public and contributes to a safe and healthy work environment that promotes engagement, openness and transparency. The diversity of our people and the ideas they generate are the source of our innovation.



We respect human dignity and the value of every person by:

- Treating every person with respect and fairness;
- Valuing diversity and the strength it builds into our workforce;
- Helping create and maintain safe and healthy workplaces that are free from harassment, discrimination, and violence; and
- Working together in a spirit of openness, honesty and transparency.

DO



Respect others: continuously improve your understanding and adjust your behaviour to visibly demonstrate respect to others.



Act with civility: develop an understanding of the diversity of perspectives and experiences within the workplace and be mindful of the impact of your behaviour on others.



→ Work to ensure that your workplace is a safe environment: Act when you see, experience or manage incivility, harassment, discrimination or violence.

DON'T



Ignore bad behaviours: regardless of your level or position, you have a role to play to shape the environment where we can all be at our best.



Make accusations or "point" fingers" when you are upset, frustrated or unsure. Instead, ask objective questions and share your concerns in a respectful way.

Let's Discuss

What can I do when my team seems to be broken?

Where does it leave me when you say to treat others the way they want to be treated?

Doesn't everyone know what is respectful and what isn't?

Where can I go if I see incivility, harassment, discrimination or violence?

For more information, visit Values and Ethics on iService: Values and Ethics