**PROOF OF CANADIAN CITIZENSHIP**

**ATTESTATION**

|  |  |
| --- | --- |
| **CANDIDATE INFORMATION** | |
| **Name of Candidate** |  |

|  |  |
| --- | --- |
| **\* ORIGINAL DOCUMENT VIEWED** | |
|  | **Birth Certificate** |
|  | **Canadian Passport** |
|  | **Citizenship Certificate** |
|  | [**Other**](https://www.canada.ca/en/immigration-refugees-citizenship/services/canadian-citizenship/proof-citizenship/documents.html), please specify: |

|  |  |
| --- | --- |
| **ATTESTATION** | |
| I attest that to the best of my knowledge, the candidate has presented an [acceptable citizenship document](https://www.canada.ca/en/immigration-refugees-citizenship/services/canadian-citizenship/proof-citizenship/documents.html) to me. | |
| **Name (print)** |  |
| **Title** |  |

**IMPORTANT**: Ensure to validate Canadian Citizenship for any appointment from an external advertised or external non-advertised process as well as student hires. Any employee designated by the staffing sub-delegated manager can verify the proof of Canadian citizenship. A confirmation of the verification must be submitted to HR via the HRSC Portal. The confirmation of the verification can be an e-mail, a paper note, a note in the HRSC portal or the above Attestation Form Template. For student employment, simply check the appropriate box when you submit your request in the HRSC Portal.