**PROOF OF CANADIAN CITIZENSHIP**

**ATTESTATION**

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| **CANDIDATE INFORMATION**  |
| **Name of Candidate** |       |

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| **\* ORIGINAL DOCUMENT VIEWED** |
| [ ]  | **Birth Certificate** |
| [ ]  | **Canadian Passport**  |
| [ ]  | **Citizenship Certificate**  |
| [ ]  | [**Other**](https://www.canada.ca/en/immigration-refugees-citizenship/services/canadian-citizenship/proof-citizenship/documents.html), please specify:       |

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| **ATTESTATION**  |
| [ ]  I attest that to the best of my knowledge, the candidate has presented an [acceptable citizenship document](https://www.canada.ca/en/immigration-refugees-citizenship/services/canadian-citizenship/proof-citizenship/documents.html) to me. |
| **Name (print)** |       |
| **Title** |       |

**IMPORTANT**: Ensure to validate Canadian Citizenship for any appointment from an external advertised or external non-advertised process as well as student hires. Any employee designated by the staffing sub-delegated manager can verify the proof of Canadian citizenship. A confirmation of the verification must be submitted to HR via the HRSC Portal. The confirmation of the verification can be an e-mail, a paper note, a note in the HRSC portal or the above Attestation Form Template. For student employment, simply check the appropriate box when you submit your request in the HRSC Portal.