

WORKPLACE OHS BULLETIN BOARD REQUIREMENT CHECKLIST



Mandatory Items to be posted on OHS Bulletin Board	Legislation Reference	Yes/No
Canada Labour Code, Part II	CLC s. 125(1)(d)(i)	
ESDC OHS Policy	CLC s. 125(1)(d)(ii)	
Directions issued by a Health and Safety Officer (where applicable)	CLC s. 125(1)(d)(iii)	
Workplace Health and Safety Committee member or Representative names, phone numbers and work locations	CLC s. 125(1)(z.17)	
First Aid Attendant listing and location of First Aid Stations and/or Rooms	COHS Reg. Part 16.6	
Information regarding first aid to be rendered and transport procedures	COHS Reg. Part 16.6	
Contact name and number for building related and air quality concerns	COHS Reg. Part 2.26	
Workplace Health and Safety Committee Minutes (posted for 3 months)	NJC OHS Directive Part 20.16.2	
Policy Health and Safety Committee Minutes (posted for 3 months)	NJC OHS Directive Part 20.9.5	
Annual Report on Workplace Committees Activities (LAB 1058)	PCWPCHSR Reg. Part 1.9(3)	
Mandatory Items that may be posted electronically	Legislation Reference	Yes/No
Canada Occupational Health and Safety Regulations	CLC s. 125(1)(e) & (f)	
Regional Health and Safety Advisory Committees minutes (posted for 3 Months)		
Optional items to be posted		Yes/No
Workplace Inspections Reports		
Workplace Health and Safety Committee Terms of Reference		
Ergonomic Coach listing (where applicable)		

