**Proposed generic work objectives due to the pandemic**

Although the Canadian Emergency Program (CEP) no longer exists, some employees may still be called upon to provide information on the emergency benefits deployed by the government to support the population during the pandemic.  The following objectives are suggested in the event that the work performed is not integrated into their regular work objectives.

* Generic Work Objectives

|  |  |
| --- | --- |
| **Work Objectives** | **Performance Indicators** |
| Supporting the Government of Canada and ESDC response to supporting Canadians during the COVID 19 Pandemic. | I actively contributed to the COVID-19 response through my participation in the ***[insert position/unit]***, which supported the achievement of the departmental response and Government of Canada objectives |

* Potential additional work objective for employees working in the Virtual Call Center

|  |  |  |
| --- | --- | --- |
| **Work Objectives** | **Performance Indicators** | **Potential sources of information** |
| Staying well informed and up to date on programs available because of the COVID-19 pandemic in order to communicate accurate information to Canadians. | I read available material on the AKN  I take required training | Training attendance registration/schedule  Weekly AKN View Report  Employee |

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