TOP HR CLICKS FOR MANAGERS



LEARNING



Access ESDC's learning options through **ILMS/Saba**

Common learning for the federal public servants is available through the Canada School of Public Service's **GCcampus**

MENTORING

Want to learn more about **Mentoring?** Check it out!

OFFICIAL LANGUAGES

Here's the Official Languages
Manager's Toolkit

DUTY TO ACCOMMODATE

Need to respond to a **<u>Duty</u> to Accommodate** request? Visit their page!

WORKPLACE HEALTH AND SAFETY

All resources on:

Occupational Health and Safety Mental Health in the Workplace

OFFICE OF INFORMAL CONFLICT MANAGEMENT

Your first contact:

Office of Informal Conflict Management

Other resources:

Conflict Resolution

Employee Assistance Program Services Specialized Organizational Services

HARASSMENT PREVENTION

For details concerning the process and the steps, consult **Harassment Prevention**

VALUES & ETHICS

Values & Ethics

PLAN

Get familiar with the steps involved in **Workforce Planning**

PAY

Your resources:



Phoenix

Pay Centre

Help chart if you need help

PERFORMANCE MANAGEMENT

Check out the **Performance Management** page for all tools on PAs.

Other resources:

<u>Talent Management</u>
<u>TBS Application Portal</u>

HRSC

Visit the <u>Human Resources Service</u>
<u>Centre (HRSC)</u> to submit your HR
service requests including:

Classification, **Staffing**, or any other **General HR Enquiries**

LEAVE

Your resource: **MyEMS (PeopleSoft)**

RECOGNITION



Ways to provide **Recognition** to your employees

MANAGER'S GUIDE TO HR

Have questions on a staffing action?
The **Manager's HR Guide** outlines the most important details when moving forward with staffing and pay residual activities!

Other Resource: **Staffing Direction**

LABOUR RELATIONS

Labour Relations

Don't forget to check out the latest **HR info RH**! For all other HR services, have a look at our **Catalogue**!