**PROTECTED (when completed)**

Paylist:

PRI:

**MATERNITY LEAVE AGREEMENT AND UNDERTAKING**

**Financial Management Agreement
(FI)**

1. The present agreement between \*\_\_\_\_\_\_\_\_ (employee) and \*\_\_\_\_\_\_\_\_\_(department) on behalf of the Employer, Treasury Board Secretariat, is concluded in conformity with clauses 33.01 and 33.02 of the collective agreement for the Financial Management (FI) Group, ratified by the Treasury Board Secretariat and the Association of Public Service Financial Administration.

2. In conformity to clause 33.02(a)(iii)(A) and (B), I undertake to return to work for the Employer on 00/00/00 unless this date is modified with the Employer's consent. Following my return from maternity leave without pay, I will work for a period equal to the period I was in receipt of the maternity allowance.

3. Notwithstanding the above-mentioned, and in conformity to clause 33.02(a)(iii)(A) and (B), I undertake to return following the end of my leave accorded in conformity with clause 33.01 and to work for the Employer in accordance with article 2 of this Agreement and Undertaking.

4. I recognize the implications of clause 33.02(a)(iii)(C) of the collective agreement if I were not to return to work as stipulated above.

|  |  |  |
| --- | --- | --- |
| SIGNED AT |  |   |
| (City and province) |  | (Day, month, year) |
| Signatures: |  |  |
| Manager |  | Employee |

 **PROTECTED (when completed)**

Paylist:

PRI:

**PARENTAL LEAVE AGREEMENT AND UNDERTAKING**

**Financial Management Agreement
(FI)**

1. The present agreement between \*\_\_\_\_\_\_\_\_ (employee) and \*\_\_\_\_\_\_\_\_\_(department) on behalf of the Employer, Treasury Board Secretariat, is concluded in conformity with clauses 35.01 and 35.02 of the collective agreement for the Financial Management (FI) Group, ratified by the Treasury Board Secretariat and the Association of Public Service Financial Administration.

2. In conformity to clause 35.02(a)(iii)(A) and (B), I undertake to return to work for the Employer on 00/00/00 unless this date is modified with the Employer's consent. Following my return from parental leave without pay, I will work for a period equal to the period I was in receipt of the parental allowance. This period is in addition to the period required for the maternity allowance, if applicable.

3. Notwithstanding the above-mentioned, and in conformity to clause 35.02(a)(iii)(A) and (B), I undertake to return following the end of my leave accorded in conformity with clause 35.01 and to work for the Employer in accordance with article 2 of this Agreement and Undertaking.

4. I recognize the implications of clause 35.02(a)(iii)(C) of the collective agreement if I were not to return to work as stipulated above.

|  |  |  |
| --- | --- | --- |
| SIGNED AT |  |   |
| (City and province) |  | (Day, month, year) |
| Signatures: |  |  |
| Manager |  | Employee |