

HRSDC AND SC RESTRICTIONS – MEMBERSHIP FEES (COLUMN 14)

Note: As per Human Resources Authorities, the department will reimburse professional association membership fees in accordance with the terms of an employee's collective agreement. For all other occasions, the following delegation would apply.

OCCASION	Minister (Note 1) Minister of Labour Minister of State (Seniors)	Deputy Minister of HRSDC / Senior Associate Deputy Minister / Deputy Minister of Labour and Associate Deputy Minister of HRSDC / Chief Operating Officer for Service Canada	Senior Assistant Deputy Minister / Assistant Deputy Minister / Associate ADM / Senior General Counsel / Chief Financial Officer / Comptrollers, CFOB / Regional Executive Head / Executive Assistant to: DM / Senior Associate DM / Chief Operating Officer for Service Canada / ADM / Senior and Associate ADM / Chief Financial Officer / Regional Executive Head	Director General/ Chief Audit Executive / Director
Where there is a federal statutory requirement of a position to have a professional membership.	Full	Full	700	700
All other professional registration fees or memberships in the name of an individual. Where the actual duties of the position cannot be legally carried out without them. This category includes memberships that are not required by federal statute but are considered necessary to fulfill the duties of the position from a legal standpoint.	Full	Full	-	-
Corporate memberships in individual's name. Includes work-related memberships that are not with professional bodies.	Full	Full	700	-
Where the receipt of specialized information relates directly to departmental programs. Such memberships should be held in the name of the departmental library. Where the membership cannot be held in the name of the department and must be held in the name of an employee, it should be clear in such cases, that the resulting benefits and publications accrue to the department.	Full	Full	700	-
Where memberships in organizations provide an opportunity for departmental contact with that segment of the public most concerned with the department's operations, such as a Chamber of Commerce. If possible, such memberships shall be obtained in the name of the department.	Full	Full	700	-
More than one membership in any organization in a given geographic location (region) for which there is no federal statutory requirement.	Full	Full	-	-
Registration fees or memberships which are primarily in the interest of the employee.	Full	Full	-	-
Memberships that are not directly related to the department's programs.	Full	Full	-	-
When memberships in an organization are primarily social, recreational or fraternal.	Full	-	-	-
When the Minister's or Deputy Minister's initial approval was required, in subsequent years provided that the conditions of the original approval remain the same.	Full	Full	700	-

Note 1: Existing authority as conferred by Parliament, included for information purposes only.