

**FINANCIAL AUTHORITIES - WRITE-OFFS, WAIVERS, REMISSIONS AND SMALL AMOUNTS**

**EMPLOYMENT AND SOCIAL DEVELOPMENT CANADA  
(Including Employment, Workforce Development and Disability Inclusion / Families, Children and Social Development / Labour / Seniors)**

Write-offs		Waivers	Remissions		Small Amounts
Write-off of Crown Assets**	Write-off of Debts	Waivers	Remission of Debts		Amounts Deemed Nil

5.01	5.02	5.03	5.04	5.05	5.06
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Legislative Reference		S. 3(2) of the Surplus Crown Assets Act	S. 4 & 6 of the Debt Write-off Regulations	S. 9 of the Int. & Admin Charges Regulations	S. 66(3) of the Canada Pension Plan Act	S. 37(4) of the Old Age Security Act	S. 155.2(1) of the Financial Administration Act
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**Operational Authorities**

Position Level and Title*	Area of Authority		F	F	F	F	F	F	F
	Dept.	FC							
1.1.1 Minister of Employment, Workforce Development and Disability Inclusion (ESD)	√	√	F	F	F	F	F	F	F
1.2.1 Minister of Families, Children and Social Development	Service Canada <sup>1</sup> , SSPB <sup>1</sup> , ISSDB <sup>1</sup>	√	-	F	-	-	-	-	F
1.3.1 Minister of Labour	Labour	√	F	F	F	-	-	F	
1.4.1 Minister of Seniors	ISSDB <sup>1</sup>	√	-	F	-	F	F	F	
1.5.1 Minister of Diversity and Inclusion and Youth	Learning Branch <sup>1</sup>	√	-	F	-	-	-	F	
2.1 Deputy Minister of ESDC / CEIC Chairperson	√	√	F	F	F	F	F	F	
2.2 Deputy Minister of Labour	Labour	√	F	F	F	-	-	-	
2.3 Chief Operating Officer (Service Canada)	Service Canada	√	F	F	F	-	-	-	
14.8 Assistant Deputy Minister - Transformation and Integrated Service Management Branch (BISB)		√	-	-	-	F	F	-	
15.4 Director General, Program and Services Oversight - CPP & OAS, BISB/BDS		√	-	-	-	\$25K	\$25K	-	
15.9 Senior Executive Director, Service Canada		√	-	-	-	\$25K	\$25K	-	
15.12 Executive Director, Business Operations CPP & OAS, BISB/BDS		√	-	-	-	\$25K	\$25K	-	
16.10 Director - Processing & Payment Services, Service Canada		√	-	-	-	\$25K	\$25K	-	
17.4 Manager - Processing & Payment Services - CPP & OAS, BISB/BDS		√	-	-	-	\$20K	\$20K	-	
19.1 Service Canada Benefit Officer		√	-	-	-	\$10K	\$10K	-	
19.5 Call Centre Payment Services Officer		√	-	-	-	\$1K	\$1K	-	

\* Refer to the Table of Equivalent Positions      \*\* Restrictions apply - Refer to the Supplementary Notes for more details

This Delegation Instrument must be read in conjunction with the Supplementary Notes which define any restrictions and financial limitations.

**See Supplementary Notes**

**Legislative Reference**

Position Level and Title*	Area of Authority	
	Dept.	FC

This Delegation Instrument must be read in conjunction with the Supplementary Notes which define any restrictions and financial limitations.			FINANCIAL AUTHORITIES - WRITE-OFFS, WAIVERS, REMISSIONS AND SMALL AMOUNTS					
			EMPLOYMENT AND SOCIAL DEVELOPMENT CANADA (Including Employment, Workforce Development and Disability Inclusion / Families, Children and Social Development / Labour / Seniors)					
			Write-offs		Waivers	Remissions		Small Amounts
			Write-off of Crown Assets**	Write-off of Debts	Waivers	Remission of Debts		Amounts Deemed Nil
See Supplementary Notes			5.01	5.02	5.03	5.04	5.05	5.06
Legislative Reference			S. 3(2) of the Surplus Crown Assets Act	S. 4 & 6 of the Debt Write-off Regulations	S. 9 of the Int. & Admin Charges Regulations	S. 66(3) of the Canada Pension Plan Act	S. 37(4) of the Old Age Security Act	S. 155.2(1) of the Financial Administration Act
Position Level and Title*	Area of Authority							
	Corporate							
Functional Authorities								
9.1	Chief Financial Officer (CFO), CFOB	√	F	F	F	-	-	F
10.1	Deputy Chief Financial Officer (DCFO), CFOB	√	F	F	F	-	-	F
10.2	Senior Director General, Integrated Corporate Accounting and Accountability Directorate (ICAAD), CFOB	√	F	F	F	-	-	F
10.3.1	Director General, Real Property, Change Management and Regional Services (RPCMRS), CFOB	√	F	-	-	-	-	-
10.4	Director General, Regional Services (RS), CFOB	√	F	-	-	-	-	-
10.5	Executive Director, National Real Property, RPCMRS, CFOB	√	F	-	-	-	-	-
11.1	Senior Director - ICAAD, CFOB	√	F	\$25K	F	-	-	F
11.4	Regional Director - RS, CFOB	√	F	-	F	-	-	-
12.1	Director - ICAAD, CFOB	√	-	\$25K	-	-	-	F
12.3	Regional Director, Accommodations, Asset Management & Managed Services - RS, CFOB	√	F	-	-	-	-	-
13.1	Functional Specialist - ICAAD, CFOB	√	-	-	-	-	-	F
13.3	Regional Manager, Accommodations, Asset Management & Managed Services - RS, CFOB	√	F	-	-	-	-	-

\* Refer to the Table of Equivalent Positions

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F Indicates full authority within authorized budget and in accordance with relevant legislation, Treasury Board and government policy instruments.