

This Delegation instrument must be read in conjunction with the Supplementary Notes which define any restrictions and financial limitations.				FINANCIAL AUTHORITIES RELATED TO WRITE-OFFS, WAIVERS, REMISSIONS AND OTHER					
				EMPLOYMENT AND SOCIAL DEVELOPMENT CANADA (Including Families, Children and Social Development / Employment, Workforce Development and Labour / Accessibility / Seniors)					
				Write-Offs		Waivers	Remissions		Small Amounts
				Write-off of Crown Assets	Write-off of Debts	Waivers	Remission of Debts		Determining small amounts
Delegation Level	See supplementary notes and restrictions			5.01	5.02	5.03	5.04	5.05	5.06
	Legislative reference			<i>S. 3(2) of the Surplus Crown Assets Act</i>	<i>S. 4 & 6 of the Debt Write-off Regulations</i>	<i>S. 9 of the Int. & Admin Charges Regulations</i>	<i>S. 66(3) of the Canada Pension Plan Act</i>	<i>S. 37(4) of the Old Age Security Act</i>	<i>S. 155.2(1) of the Financial Administration Act</i>
	DELEGATED LEVELS / POSITION TITLES		Area of Authority						
		Dept.	FC						
Operational Authorities									
1.1	Minister of Families, Children and Social Development (ESDC)	√	√	F	F	F	F	F	F
1.2	Minister of Employment, Workforce Development and Labour	Labour, SEB ¹ & Learning	√	F	F	F	-	-	-
2.1	Deputy Minister of ESDC / CEIC Chairperson	√	√	F	F	F	F	F	F
2.2	Deputy Minister of Labour	Labour	√	F	F	F	-	-	-
2.3	Chief Operating Officer (Service Canada)	SC	√	F	F	F	-	-	-
14.8	Assistant Deputy Minister - Transformation and Integrated Service Management Branch (TISMB)		√	-	-	-	F	F	-
15.4	Director General, Program and Services Oversight - CPP & OAS, TISMB/BDS		√	-	-	-	\$25K	\$25K	-
15.9	Senior Executive Director, Service Canada		√	-	-	-	\$25K	\$25K	-
15.12	Executive Director, Business Operations CPP & OAS, TISMB/BDS		√	-	-	-	\$25K	\$25K	-
16.10	Director - Processing & Payment Services, Service Canada		√	-	-	-	\$25K	\$25K	-
17.4	Manager - Processing & Payment Services - CPP & OAS, TISMB/BDS		√	-	-	-	\$15K	\$15K	-
19.1	Service Canada Benefit Officer		√	-	-	-	\$5K	\$5K	-
F Indicates full authority within authorized budget and in accordance with relevant legislation, Treasury Board and government policy instruments.									
¹ For non EI items only									

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	DELEGATED LEVELS / POSITION TITLES	Area of Authority Corporate						
Functional Authorities								
9.1	Chief Financial Officer (CFO), CFOB	√	F	F	F	-	-	F
10.1	Deputy Chief Financial Officer (DCFO), CFOB	√	F	F	F	-	-	F
10.2	Senior Director General, Integrated Corporate Accounting and Accountability Directorate (ICAAD), CFOB	√	F	F	F	-	-	F
10.3.1	Director General, Real Property, Change Management and Regional Services (RPCMRS), CFOB	√	F	-	-	-	-	-
10.4	Director General, Regional Services (RS), CFOB	√	F	-	-	-	-	-
10.5	Executive Director, National Real Property, RPCMRS, CFOB	√	F	-	-	-	-	-
11.1	Senior Director - ICAAD, CFOB	√	F	\$25K	F	-	-	F
11.4	Regional Director - RS, CFOB	√	F	-	F	-	-	-
12.1	Director - ICAAD, CFOB	√	-	\$25K	-	-	-	F
12.3	Regional Director, Accommodations, Asset Management & Managed Services - RS, CFOB	√	F	-	-	-	-	-
13.1	Functional Specialist - ICAAD, CFOB	√	-	-	-	-	-	F
13.3	Regional Manager, Accommodations, Asset Management & Managed Services - RS, CFOB	√	F	-	-	-	-	-
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