


<p>This Delegation instrument must be read in conjunction with the Supplementary Notes which define any restrictions and financial limitations.</p> <p>All values include applicable taxes.</p> <p>See supplementary notes and restrictions </p>			FINANCIAL AUTHORITIES - OPERATING FUNDS (Vote 1 and Special Votes)																														
			EMPLOYMENT AND SOCIAL DEVELOPMENT CANADA (Including Families, Children and Social Development / Employment, Workforce Development and Labour / Accessibility / Seniors)																														
			Spending Authority																							Financial Authority		Other Authorities					
			Expenditure Initiation																			Commitment Authority	Transaction Authority (Contracting)			Certification Authority	Payment Authority						
Pre-approval required																			Section 32 of FAA	Contracting Authority ** (Transaction)	Acquisition Card Authority**		Leasing Authority **	Section 34 of FAA	Section 33 of FAA			Cash Loss Charge-Off to Appropriation	Deduction and Set-Off of Accounts	Garnishee Approval	Refund (other than Passport)	Refund of Passport Application Fees (on debit or credit card)	Social Security Tribunal - Travel and Living Expenses
1.01	1.02	1.03	1.04	1.05	1.06	1.07	1.08	1.09	1.10	1.11	1.12	1.13	1.14	1.15	1.17	1.18	1.19	1.20				1.21				1.22	1.23						
Delegation Level	DELEGATED LEVELS / POSITION TITLES *	Area of Authority Dept. FC	Events **	International travel **	Domestic travel **	Local travel **	Hospitality **	Training / Tuition **	Conferences ** / ***	Memberships Fees **	Relocation **	Isolated Post & Gov't Housing **	Project Authority **	Staffing Action, Extra Duty	Claims by and against the Crown **	Ex Gratia	Recognition Awards - Individual, G = group	Arrangements - Inter-Dept'l & Federal/Provincial Institutions	Standing Advances	Requisitioning Authority - Goods, Services & Construction	Section 32 of FAA	Contracting Authority ** (Transaction)	Acquisition Card Authority**	Leasing Authority **	Section 34 of FAA	Section 33 of FAA	Cash Loss Charge-Off to Appropriation	Deduction and Set-Off of Accounts	Garnishee Approval	Refund (other than Passport)	Refund of Passport Application Fees (on debit or credit card)	Social Security Tribunal - Travel and Living Expenses	
			FAA S. 20	FAA S. 20	FAA S. 33																												
Operational Authorities																																	
1.1	Minister of Families, Children and Social Development (ESDC)	√	√	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
1.2	Minister of Employment, Workforce Development and Labour	Labour, SEB ¹ & Learning	√	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
1.6	Minister of Public Services and Procurement and Accessibility		√	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
1.7	Minister of Seniors		√	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
2.1	Deputy Minister of ESDC / CEIC Chairperson	√	√	\$50K	F	F	F	\$10K	F	\$50K	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
2.2	Deputy Minister of Labour	Labour	√	\$50K	F	F	F	\$10K	F	\$50K	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
2.3	Chief Operating Officer (Service Canada)	SC	√	\$50K	F	F	F	\$10K	F	\$50K	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
2.4	Senior Associate Deputy Minister, Associate Deputy Minister	√	√	\$50K	F	F	F	\$10K	F	\$50K	F	F	F	F	F	F	\$2K	\$500-I \$5K-G	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
3.1	Assistant Deputy Minister		√	\$25K	-	F	F	\$3K	F	\$25K	\$700	F	F	\$1M	F	\$100K	\$2K	\$500-I \$1K-G	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
4.1	Senior Director General / Director General		√	\$15K ³	-	F	F	\$2K	F	-	\$700	F	F	\$1M	F	-	-	\$500-I \$1K-G	F	-	F	F	F	F	F	F	F	F	F	F	F	F	F
5.1	Director		√	-	-	F	F	\$1K	F	-	\$700	F	F	\$1M	F	-	-	\$500-I \$1K-G	-	-	F	F	F	F	F	F	F	F	F	F	F	F	F
6.1	Manager		√	-	-	F	F	-	F	-	-	-	-	-	F	-	-	\$500-I \$1K-G	-	-	F	F	F	F	F	F	F	F	F	F	F	F	F
7.1	Team Leader		√	-	-	-	F	-	F	-	-	-	-	-	F	-	-	-	-	\$100K	F	-	-	-	F	F	F	F	F	F	F	F	F
8.1	Chief of Staff (Ministers and Deputy Ministers' Offices)		√	-	F ⁴	F ⁴	F	\$2K	F	-	\$700	-	-	-	F	-	-	-	-	-	\$100K	F	-	F ²	-	F	F	F	F	F	F	F	F
8.2	Executive Assistants to Ministers, DMs, ADMs		√	-	-	-	F	-	F	-	\$700	-	-	-	F	-	-	-	-	-	\$100K	F	-	F ²	-	F	F	F	F	F	F	F	F
13.8	Medical Adjudicator		√	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	F ⁵	-	-	-	-	-	-	-
<p>* Refer to the Table of Equivalency Positions in Annex A of the Supplementary notes for equivalent positions</p> <p>** Restrictions apply - Refer to the Supplementary Notes for more details</p> <p>*** Refer to the Conference Decision Tree</p>																																	
<p>This section certifies that the Minister of Families, Children and Social Development and the Deputy Minister of Employment and Social Development give their approval to this delegation instrument.</p>																																	
																							Singed original document on file										
																							Minister of Families, Children and Social Development			Date							
																							Singed original document on file										
																							Deputy Minister of Employment and Social Development			Date							

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Joint delegation - Other Department - Operational Authorities																																					
Canadian Accessibility Standards Development Organization (CASDO)																																					
3.2	Chief Executive Officer			√	\$25K	-	F	F	\$3K	F	\$25K	\$700	F	F	\$1M	F	\$100K	\$2K	\$500-1 \$1K-G	F	F	F	F	-	-	-	F	-	-	-	-	-	-	-	-	-	-
Joint delegation - Other Department - Functional Authorities																																					
Public Services and Procurement Canada (PSPC) - for Pay Administration																																					
9.3	Associate Deputy Minister, PSPC			√	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	F ¹²	F ¹²	-	-	-	-	-	-	
13.7	Pay Verification Advisor, PSPC			√	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	F ¹³	-	-	-	-	-	-	-	
<p>* Refer to the Table of Equivalency Positions in Annex A of the Supplementary notes for equivalent positions</p> <p>** Restrictions apply - Refer to the Supplementary Notes for more details</p> <p>*** Refer to the Conference Decision Tree</p> <p>F Indicates full authority within authorized budget and in accordance with relevant legislation, Treasury Board and government policy instruments</p> <p>1 For non EI items only</p> <p>2 Restricted to cards limit prescribed by the departmental authorities</p> <p>3 Does not include conference participation. Refer to the Conference Decision Tree</p> <p>4 Limited to Chief of Staff within Minister's office only for travel in support of departmental business</p> <p>5 Limited to the approval of payments to physicians and clinics for the medical evaluation fees to determine the eligibility to the CPP disability program</p> <p>6 Limit increased to \$10K when the Deputy Minister, Chief Operating Officer or Associate Deputy Minister is in attendance</p> <p>7 Limited to pay and benefits transactions</p> <p>8 Limited to contracts for forensic audit services</p> <p>9 Limited to international events only (joint approval with Chief Financial Officer)</p> <p>10 Limited to Phoenix Claims against the Crown</p> <p>11 Limited to Interdepartmental Settlements (IS) transactions</p> <p>12 The use of this emergency delegation will not be exercised without: - Prior agreement from the Comptroller General of Canada to confirm the nature of the emergency and the appropriateness of exercising the delegated authorities; and - Notification being provided to departments as soon as possible</p> <p>13 Limited to Pay Verification Advisors within Public Services and Procurement Canada (PSPC) to exercise pay input and verification for ESDC</p>																																					